



University of Pittsburgh | Activity Area Plan
Dietrich School of Arts and Sciences
College of General Studies

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This is the initial plan submitted for approval by the Dietrich School.
Updated 7/30/20

Introduction

As part of the Pitt Resilience Framework, individual activity areas are asked to develop and submit plans that are consistent with the relevant university-wide standards and guidelines for each operational posture. This plan addresses the details necessary for members of the Dietrich School to understand their responsibilities and fulfill their functions, while ensuring alignment with the relevant common elements of the Pitt Resilience Framework.

Operating Postures

The University’s [Operating Postures](#) are:

<p>High-Risk Posture Meets the minimum standards of Pennsylvania’s red phase. In the High Risk Posture, the University is open, but activity is heavily restricted to help stop the spread of the virus.</p>	<p>Elevated Risk Posture Meets the minimum standards of Pennsylvania’s yellow phase. Under this posture, life on campus resumes at a minimal level, prioritizing activities that have high value but lower risk, such as certain research activities.</p>	<p>Guarded Risk Posture Meets the minimum standards of Pennsylvania’s green phase. Here, fewer restrictions are in place, while many mitigation measures remain. The activities taking place will account for chronic risk of operating during a pandemic, while continuing to prioritize health and safety.</p>
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Standards and Guidelines

This plan adheres to the [Standards and Guidelines](#) developed by the University to govern its operations during the COVID-19 pandemic. Regardless of functional area, the following requirements apply to all Dietrich School operations and personnel, regardless of the University’s operating posture. These include:

[Healthcare Standards and Guidelines](#)

These rules govern behavior while on Pitt’s campuses and include such requirements as:

- Face coverings should be used in campus buildings, except when eating or in an enclosed private single-occupancy space such as a personal office.
- Ensure physical distancing of at least six feet between University members
 - Chairs and desks in shared spaces should be removed or marked as not for use to ensure proper physical distancing.
- Limits on gathering sizes and defaulting to remote gatherings when possible
 - In High Risk posture: no gatherings of more than 10 people
 - In Elevated Risk posture: no gatherings of more than 25 people
 - In Guarded Risk posture: no gatherings of more than 250 people

Personnel Standards and Guidelines

These rules are established to help reduce the number of people on campus, while maintaining support for students' living and learning, and include such requirements as:

- All personnel should work from home, to the maximum extent possible, for the duration of the COVID-19 pandemic.
- Every attempt should be made to minimize the number of individuals required to be on campus to support authorized activities.
- Faculty and staff who are returning to on-campus work will be required to complete a mandatory training.
- Supervisors should follow Office of Human Resources guidance when making accommodations for personnel.

Employee Training Standards and Guidelines

All employees must understand COVID-19 transmission and symptoms; be aware of actions taken by the University to support their health, safety and well-being on campus; and understand expectations for their behavior under new protocols and requirements resulting from the COVID19 pandemic.

- Employees must complete training before they return to work on campus. Training completion for employees must be confirmed by supervisors, department chairs, associate deans/vice presidents or deans/regional presidents to the Office of Human Resources. (training link TBD)
- Training for supervisors, department chairs, associate deans, vice presidents, deans and regional presidents will consist of an overview of employee training content and obligations, plus additional content on the roles and responsibilities of these positions. Training must be completed no later than August 31, 2020, or within seven days of assuming such a position. (training link TBD)

Health Attestation and Contact Tracing

Regardless of a University campus' operational posture, employees who work on campus must attest that they are not known to have COVID-19, are not experiencing symptoms of COVID-19, and are not at greater risk of having COVID-19, per the Standards determined by the Healthcare Advisory Committee. Unless authorized to use a different attestation method by the COVID-19 Medical Response Office, employees should use the Pitt health attestation application to provide this attestation.

Any employee experiencing COVID-19 symptoms should not come to campus and should consult their health care provider and MyHealth@Work. See [Guidelines for Responding to Symptomatic Individuals](#) for information regarding steps to take if you are experiencing symptoms.

All employees who are confirmed by a health care professional to have COVID-19 must inform their supervisor, dean or department chair, and [MyHealth@Work](#) of their diagnosis. Such members must also participate in contact tracing efforts conducted by the COVID-19 Medical Response Office, or other University or public health officials, to identify and notify persons with whom the member may have come in close contact with during the infectious period.

[On Campus and Remote Work Guidelines](#)

Dietrich School employees will work remotely, to the maximum extent possible regardless of operational posture, until the University declares it has resumed normal operations. Employees authorized to work on campus in each operational posture, primarily those engaged in research or instructional activities, are detailed in this Activity Area Plan.

Employees who engage in remote work must take appropriate steps to ensure that confidential and private information is safeguarded. Employees should ensure that they:

- have access and use of a wired ethernet connection or an encrypted wireless router;
- have changed default passwords for wireless routers to a strong password;
- understand the security obligations and potential loss of privacy associated with use of a personal device to conduct University business;
- only download sensitive data such as personally identifiable information (PII), personal health information (PHI), and high value intellectual property on Pitt owned devices that are managed and configured by Pitt IT or a departmental IT;
- encrypt all sensitive information during storage and electronic transmission; and
- follow secure handling and destruction processes for any materials printed while working remotely.

[Accommodations for Employees Returning to Campus](#)

Modifications to work schedules during the pandemic are available for employees in the following categories as defined within the [guideline](#): (1) employees who have COVID-19 and/or are under isolation or quarantine due to exposure to COVID-19; (2) employees who fit the definition of a Vulnerable Employee; and (3) employees requesting a Courtesy Accommodation.

By submission of this plan, the Dietrich School commits to following the above guidelines in all operating postures, along with other University guidelines as described in this document.

I. Overview

The Dietrich School's operations encompass an extraordinary breadth of functions. Teaching and research is conducted across 30 academic departments, 9 programs, and the College of General Studies, serving 12,000 undergraduate students and 1,300 graduate students. Administrative units

provide academic support to undergraduate and graduate students as well as operational functions including business, communication, event and program management, faculty support, IT, payroll, recruiting for students, faculty, and staff, and research support services. The school employs over 1,700 faculty and staff members. The school operates in 26 buildings, including 23 on the Oakland campus, plus the Allegheny Observatory, the Pymatuning Laboratory of Ecology, and Lexington Technology Park.

This plan provides guidelines for each defined University operating posture that will apply to functional areas broadly across the School. Key functional areas covered include:

- Academic Support Services (see page 6)
- Business and Operations (see page 11), including:
 - IT Services
 - Payroll/Personnel Support
 - Financial Administration
 - Undergraduate Recruitment
 - Communications
 - Student Academic Records Management
 - Undergraduate and Graduate Programs/ Student Administration
 - Shared Research Support Services
- Instruction (see page 17)
- Meetings, Conferences, and Events (see page 22)
- Research (see page 26)
- Travel (see page 27)
- Visitors (see page 29)

II. Functions in Each Operational Posture

A chart for each functional area defining how the School will shift operations based on posture is attached.

III. Transitions between Operational Postures

The key differences in each operational posture are defined on the attached charts, and they include any necessary requirements to obtain approval for activities as postures may shift, particularly from less restrictive to more restrictive. As the university prepares to make a shift between operational postures, it will be the responsibility of the leader of each department, unit, or function to convey the changes that will result from the shift, and how, if at all, individual university members within that unit will be affected by the change. Employees who must return to campus to perform some or all of their required responsibilities should be given at least one week's notice prior to returning to campus.

IV. Stakeholder Outreach

In July 2020 the Dietrich School Communications Team—as part of a University initiative led by Ellen Moran, Vice Chancellor of Strategic Communications and Marketing—

conducted a comprehensive audit of regular, ongoing communications outlets used by and throughout the school. The purpose of the audit was, in part, to identify all possible communications channels through which information about the Chancellor’s Resilience Plan—and other priority messages related to essential University-wide issues—could be delivered.

The outlets identified by the Dietrich School Communications Team included department-centric as well as school-spanning tools, and ranged from social media (Dietrich School Twitter feed, Dietrich School Instagram account, departmental Facebook pages, etc.), to Web sites (as.pitt.edu, mystory.pitt.edu, cgs.pitt.edu, asundergrad.pitt.edu, all departmental Web sites, etc.), to e-blasts and e-newsletters (Dietrich School Snapshot e-newsletter, Dietrich School Bulletin, English Department “Fifth Floor” e-newsletter, regular “Emma” e-blast communication from Advising Center and Office of Undergraduate Research, Scholarship, and Creative Activity, etc.), to print pieces (Pitt Pride family newsletter, annual Academic Communities brochure from First Year Programs, etc.), to high profile meetings (Chairs and Directors Meetings, Full Faculty Meetings, Board of Visitors Meetings, etc.) and reflected efforts to reach audiences including prospective and current students, families of current and prospective students, faculty, staff, alumni, prospective and current donors, and the media. The audit identified in excess of 100 unique communications channels.

When communicating about key aspects of the Dietrich School’s Activity Area Plan, the school’s Director of Communications and Undergraduate Recruitment will work closely with her team and in full cooperation with Vice Chancellor Moran’s team in order to strategically target messaging to appropriate existing Dietrich School communications outlets.

V. Monitoring and Amendment

The Dean of the Dietrich School is responsible for monitoring compliance with this activity area plan. Any revisions to this plan will be submitted for approval to the Provost and Senior Vice Chancellor prior to implementation.

Dietrich School Activity Area Plan: **Academic Support Services Functions** (updated 7/30/20)

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Student Advising by Staff Advisors	How it is being done (IT and document requirements etc.)	Remote appointments and electronic notekeeping.	Remote appointments and electronic notekeeping.	Remote appointments and electronic notekeeping. With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis. Staff working on campus adhere to Shared Spaces , Cleaning , Disinfection , Hygiene , and Face coverings , PPE , and Personal Hygiene Guidelines .
	Number of people/positions required on campus	None	None	<15
	Space and buildings involved/required access	N/A	Langley Hall Posvar Hall Sennott Square Thackeray Hall	Langley Hall Posvar Hall Sennott Square Thackeray Hall
	Transition between postures	All staff shift to remote only.	All staff shift to remote only.	With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Student Advising by Faculty Advisors (Graduate and Undergraduate Students)	How it is being done (IT and document requirements etc.)	Remote appointments and electronic notekeeping.	Remote appointments and electronic notekeeping.	In person or remote by faculty choice, with remote option recommended. In person meetings adhere to Shared Spaces and Cleaning , Disinfection , Hygiene Guidelines .
	Number of people/positions required on campus	None	None	Varied up to approximately 1,000 faculty members, though schedules, buildings, and occupied spaces will vary widely, allowing for reduced density.

	Space and buildings involved/required access	N/A	Allen Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Thackeray Hall Thaw Hall	Allen Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Thackeray Hall Thaw Hall
	Transition between postures	All employees shift to remote only.	All employees shift to remote only.	No transition
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done?	How it is being done (IT and document requirements etc.)	Remote appointments and electronic notekeeping.	Remote appointments and electronic notekeeping.	Remote appointments and electronic notekeeping.
Tutoring and student support services, including Study Lab, Writing Center, Math Assistance Center	Number of people/positions required on campus	None	None	None
	Space and buildings involved/required access	N/A	N/A	N/A
	Transition between postures	No transition	No transition	No transition
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done?	How it is being done (IT and document requirements etc.)	Remote access to electronic files and systems for administration. Student appointments with OUR or faculty conducted remotely. All student records maintained in electronic form. Student research experiences may only be conducted remotely.	Remote access to electronic files and systems for administration. All student records maintained in electronic form. Student appointments with OUR staff or faculty conducted remotely. Student research may be conducted remotely or in person. All in person experiences must be approved by the Dean and adhere to the appropriate research restart plan and all Research guidance , along with to Shared Spaces, Cleaning, Disinfection, Hygiene, and Face coverings, PPE, and Personal Hygiene Guidelines .	Remote access to electronic files and systems for administration. All student records maintained in electronic form. Student appointments with OUR staff or faculty conducted remotely. Student research may be conducted remotely or in person. All in person experiences adhere to the appropriate research restart plan and all Research guidance , along with to Shared Spaces, Cleaning, Disinfection, Hygiene, and Face coverings, PPE, and Personal Hygiene Guidelines .

			Hygiene, and Face coverings, PPE, and Personal Hygiene Guidelines.	
	Number of people/positions required on campus	None	Varied, up to approx.. 500 faculty members plus students, though schedules, buildings, and spaces occupied will vary widely, allowing for reduced density.	Varied, up to approx.. 500 faculty members plus students, though schedules, buildings, and spaces occupied will vary widely, allowing for reduced density.
	Space and buildings involved/required access	N/A	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O'Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O'Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building
	Transition between postures	Undergraduate research occurs via remote means only.	In-person experiences must have approval from the Associate Dean for Undergraduate or Graduate Studies, as appropriate.	In-person experiences can occur, provided they follow relevant University standards and guidelines.

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? College in High School	How it is being done (IT and document requirements etc.)	Remote access to electronic files and registration systems. Student appointments conducted remotely. All student records maintained in electronic form. Instruction conducted according to individual high school protocols.	Remote access to electronic files and systems. Student appointments conducted remotely. All student records maintained in electronic form. Instruction conducted according to individual high school protocols. With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis. Staff working on campus adhere to Shared Spaces, Cleaning, Disinfection, Hygiene, and Face coverings, PPE, and Personal Hygiene Guidelines.	Remote access to electronic files and systems. Student appointments conducted remotely. All student records maintained in electronic form. Instruction conducted according to individual high school protocols. With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis. Staff working on campus adhere to Shared Spaces, Cleaning, Disinfection, Hygiene, and Face coverings, PPE, and Personal Hygiene Guidelines.
	Number of people/positions required on campus	None	<5	<5
	Space and buildings involved/required access	N/A	GSCC	GSCC
	Transition between postures	All staff shift to remote only.	With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis.	With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Undergraduate Student Records	How it is being done (IT and document requirements etc.)	Remote access to electronic files and systems. Student appointments conducted remotely. All student records maintained in electronic form.	Remote access to electronic files and systems. Student appointments conducted remotely. All student records maintained in electronic form. With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis. Staff working on campus adhere to Shared Spaces, Cleaning, Disinfection, Hygiene, and Face coverings, PPE, and Personal Hygiene Guidelines.	Remote access to electronic files and systems. Student appointments conducted remotely. All student records maintained in electronic form. With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis. Staff working on campus adhere to Shared Spaces, Cleaning, Disinfection, Hygiene, and Face coverings, PPE, and Personal Hygiene Guidelines.
	Number of people/positions required on campus	None	<5	<5

	Space and buildings involved/required access	N/A	Thackeray Hall	Thackeray Hall
	Transition between postures	All staff shift to remote only.	With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis.	With approval from the Chief of Staff, staff may request to work in their office on a one-time or recurring basis.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Graduate Student Admissions, Records, and Support, including the office of the Associate Dean and department-level Graduate Administrators	How it is being done (IT and document requirements etc.)	Remote access to electronic files and systems. Student appointments conducted remotely. All student records maintained in electronic form.	Remote access to electronic files and systems. Student appointments conducted remotely. All student records maintained in electronic form.	Remote access to electronic files and systems. Student appointments conducted remotely. All student records maintained in electronic form.
	Number of people/positions required on campus	None	None	None
	Space and buildings involved/required access	N/A	N/A	N/A
	Transition between postures	No transition	No transition	No transition
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Veteran Services	How it is being done (IT and document requirements etc.)	Remote access to electronic files and systems. Student appointments conducted remotely.	Remote access to electronic files and systems. Student appointments conducted remotely.	Remote access to electronic files and systems. Most student appointments conducted remotely, with limited in-person appointments conducted by appointment only. In person appointments adhere to Shared Spaces, Cleaning, Disinfection, Hygiene, and Face coverings, PPE, and Personal Hygiene Guidelines .
	Number of people/positions required on campus	None	None	<5
	Space and buildings involved/required access	N/A	N/A	Posvar Hall
	Transition between postures	No transition	All staff shift to remote only.	Limited in person appointments may occur if they adhere to Shared Spaces, Cleaning, Disinfection, Hygiene, and Face coverings, PPE, and Personal Hygiene Guidelines .

Dietrich School Activity Area Plan: **Business and Operations** (updated 7/30/20)

This chart covers the following Business and Operations functions in the Dietrich School:

- IT Services
- Payroll/Personnel Support
- Financial Administration
- Undergraduate Recruitment
- Communications
- Student Academic Records Management
- Undergraduate and Graduate Programs/ Student Administration
- Shared Research Support Services

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? IT Services: Computer and server support	How it is being done (IT and document requirements etc.)	Most support is conducted remotely. Staff are on call to provide support on-site as needed. Any in-person support will adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.	Most support is conducted remotely. Staff assigned rotating schedules to provide support on-site. Number of personnel and schedules will be adjusted according to demand. Any in-person support will adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.	Most support is conducted remotely. Staff assigned rotating schedules to provide support on-site. Number of personnel and schedules will be adjusted according to demand. Any in-person support will adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.
	Number of people/positions required on campus	<10 total depending on volume of support needs across all buildings and units.	<10 total depending on volume of support needs across all buildings and units.	<10 total depending on volume of support needs across all buildings and units.
	Space and buildings involved/required access	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Pymatuning Lab Parkvale Building	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Pymatuning Lab Parkvale Building	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Pymatuning Lab Parkvale Building
	Transition between postures	Personnel will be informed that on-site	Supervisor will work with staff members to	Supervisor will work with staff members to

		work will be done on-call only.	develop a rotating schedule of on-site support.	develop a rotating schedule of on-site support.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? IT Services: Analytics and Development	How it is being done (IT and document requirements etc.)	All work is conducted remotely.	All work is conducted remotely.	All work is conducted remotely.
	Number of people/positions required on campus	N/A	N/A	N/A
	Space and buildings involved/required access	N/A	N/A	N/A
	Transition between postures	No access permitted	N/A	N/A
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Payroll/Personnel Support	How it is being done (IT and document requirements etc.)	All work is conducted remotely.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for payroll/personnel processing.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for payroll/personnel processing.
	Number of people/positions required on campus	N/A	<20	<20
	Space and buildings involved/required access	N/A	Allen Hall Cathedral of Learning Chevron Hall Clapp Hall Langley Hall Posvar Sennott Square Thackeray Hall	Allen Hall Cathedral of Learning Chevron Hall Clapp Hall Langley Hall Posvar Sennott Square Thackeray Hall
	Transition between postures	No access permitted	Occasional entry provided with approval from the Chief of Staff.	Occasional entry provided with approval from the Chief of Staff.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Financial Administration	How it is being done (IT and document requirements etc.)	All work is conducted remotely.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for financial processing.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for financial processing.
	Number of people/positions required on campus	N/A	<50	<50
	Space and buildings involved/required access	N/A	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning

			Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Pymatuning Lab Parkvale Building	Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Pymatuning Lab Parkvale Building
	Transition between postures	No access permitted	Occasional entry provided with approval from the Chief of Staff.	Occasional entry provided with approval from the Chief of Staff.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Undergraduate and Graduate Student Recruitment	How it is being done (IT and document requirements etc.)	All work is conducted remotely.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for recruitment processing or creation of virtual tours.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for recruitment processing or creation of virtual tours.
	Number of people/positions required on campus	N/A	<20	<20

	Space and buildings involved/required access	N/A	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Pymatuning Lab Parkvale Building	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Pymatuning Lab Parkvale Building
	Transition between postures	No access permitted	Occasional entry provided with approval from the Chief of Staff.	Occasional entry provided with approval from the Chief of Staff.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Communications	How it is being done (IT and document requirements etc.)	All work is conducted remotely.	All work is conducted remotely.	All work is conducted remotely.
	Number of people/positions required on campus	N/A	N/A	N/A
	Space and buildings involved/required access	N/A	N/A	N/A
	Transition between postures	N/A	N/A	N/A
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Student Academic Records Management	How it is being done (IT and document requirements etc.)	All work is conducted remotely.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for records processing.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for records processing.
	Number of people/positions required on campus	N/A	<5	<5

	Space and buildings involved/required access	N/A	Sennott Square Thackeray Hall	Sennott Square Thackeray Hall
	Transition between postures	No access permitted	Occasional entry provided with approval from the Chief of Staff.	Occasional entry provided with approval from the Chief of Staff.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Undergraduate and Graduate Programs/ Student Administration. Includes international student administration of ESL. See the Instruction chart for guidelines for teaching ESL.	How it is being done (IT and document requirements etc.)	All work is conducted remotely.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for records processing.	All regular work is conducted remotely. Occasional entry to office locations may be required to retrieve documentation necessary for records processing.
	Number of people/positions required on campus	N/A	<20	<20
	Space and buildings involved/required access	N/A	Allen Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Music NPL OEH Posvar Sennott Square SRCC Thackeray Hall Thaw Hall Parkvale Building	Allen Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Music NPL OEH Posvar Sennott Square SRCC Thackeray Hall Thaw Hall Parkvale Building
	Transition between postures	N/A	Occasional entry provided with approval from the Chief of Staff.	Occasional entry provided with approval from the Chief of Staff.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Shared Research Support Services, including: <ul style="list-style-type: none"> • Electronics Shop • Machine Shop • Glass Shop • Cryogenics 	How it is being done (IT and document requirements etc.)	See associated Research Restart plans for SRSS units.		
	Number of people/positions required on campus			

<ul style="list-style-type: none"> • Animal Facilities • Stockroom • NMR • Microscopy • MCL • X-Ray 	Space and buildings involved/required access	Allen Hall Chevron Hall Clapp Hall Crawford Hall Eberly Hall GSCC Langley Hall Life Sciences Annex NPL OEH SRCC Thaw Hall	Allen Hall Chevron Hall Clapp Hall Crawford Hall Eberly Hall GSCC Langley Hall Life Sciences Annex NPL OEH SRCC Thaw Hall	Allen Hall Chevron Hall Clapp Hall Crawford Hall Eberly Hall GSCC Langley Hall Life Sciences Annex NPL OEH SRCC Thaw Hall
	Transition between postures			

Dietrich School Activity Area Plan: **Instruction** (updated 7/30/20)

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
Classroom-Based Instruction	What is being done? How it is being done (IT and document requirements etc.)	Instruction is remote and under Flex@Pitt model.	Most instruction is remote and under Flex@Pitt model. In person meetings must be approved by the Dean and must adhere to Instruction , Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.	Flex@Pitt In person meetings adhere to Instruction , Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.
	Number of people/positions required on campus	None	Varied, up to approx. 1,500 instructors plus students.	Varied, up to approx. 1,500 instructors plus students.
	Space and buildings involved/required access	N/A	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O'Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building Other buildings assigned from Registrar	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O'Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building Other buildings assigned from Registrar
	Transition between postures	All instruction shifts to remote means only.	In-person classes must have approval from the Associate Dean for Undergraduate or Graduate Studies, as appropriate.	Most classes have an in-person component

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Laboratory-Based Instruction	How it is being done (IT and document requirements etc.)	Instruction is remote and under Flex@Pitt model.	Most instruction is remote and under Flex@Pitt model. In person meetings must be approved by the Dean and must adhere to Instruction , Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.	Flex@Pitt In person meetings adhere to Instruction , Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.
	Number of people/positions required on campus	None	Varied, up to approximately 500 instructors plus students	Varied, up to approximately 500 instructors plus students
	Space and buildings involved/required access	N/A	Allen Hall Chevron Hall Clapp Hall Crawford Hall Eberly Hall Langley Hall Life Sciences Annex NPL OEH Posvar SRCC Thaw Hall	Allen Hall Chevron Hall Clapp Hall Crawford Hall Eberly Hall Langley Hall Life Sciences Annex NPL OEH Posvar SRCC Thaw Hall
	Transition between postures	All instruction shifts to remote means only.	In-person classes must have approval from the Associate Dean for Undergraduate or Graduate Studies, as appropriate.	Most classes have an in-person component
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Studio-Based Instruction	How it is being done (IT and document requirements etc.)	Instruction is remote and under Flex@Pitt model	Most instruction is remote and under Flex@Pitt model. In person meetings must be approved by the Dean and must adhere to Instruction , Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.	Flex@Pitt In person meetings adhere to Instruction , Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.
	Number of people/positions required on campus	None	Varied, up to approximately 50	Varied, up to approximately 50
	Space and buildings involved/required access	N/A	Allen Hall Frick Fine Arts	Allen Hall Frick Fine Arts
	Transition between postures	All instruction shifts to remote means only.	In-person classes must have approval from the Associate Dean for Undergraduate or Graduate Studies, as appropriate.	Most classes have an in-person component

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
<p>What is being done?</p> <p>Music and Theatre Instruction</p>	How it is being done (IT and document requirements etc.)	Instruction is remote and under Flex@Pitt model	Most instruction is remote and under Flex@Pitt model. In person meetings must be approved by the Dean and must adhere to Instruction , Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.	Flex@Pitt In-person classes involving vocal or wind instrument performance must be approved by the Dean. All in person meetings adhere to Instruction , Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines.
	Number of people/positions required on campus	None	Varied, up to approximately 75	Varied, up to approximately 75
	Space and buildings involved/required access	N/A	Bellefield Hall Cathedral of Learning Music Stephen Foster	Bellefield Hall Cathedral of Learning Music Stephen Foster
	Transition between postures	All instruction shifts to remote means only.	In-person classes must have approval from the Associate Dean for Undergraduate or Graduate Studies, as appropriate.	In-person vocal and wind instrument instruction must have approval from the Associate Dean for Undergraduate or Graduate Studies, as appropriate.

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Office Hours	How it is being done (IT and document requirements etc.)	Remote appointments only.	Remote appointments only.	In person or remote by faculty choice. In person meetings adhere to Shared Spaces and Cleaning, Disinfection, Hygiene and Academic Student Support Guidelines .
	Number of people/positions required on campus	None	None	Varied, up to approximately 1,500
	Space and buildings involved/required access	N/A	N/A	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O'Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building
	Transition between postures	All office hours shift to remote means only.	All office hours shift to remote means only.	In-person office hours permitted by faculty choice
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Internships, Practica, Community-Based Learning Experiences	How it is being done (IT and document requirements etc.)	Remote experiences only.	Remote experiences are encouraged. In-person experiences occurring either on or off campus must have approval from the Dean. Experiences may be in-person at an off-campus site if the site's health and safety guidelines meet or exceed the University's standards and guidelines and the guidelines for Off-Campus Academic Experiences .	Remote experiences are encouraged. In-person experiences occurring either on or off campus must have approval from the Dean. Experiences may be in-person at an off-campus site if the site's health and safety guidelines meet or exceed the University's standards and guidelines and the guidelines for Off-Campus Academic Experiences .

Number of people/positions required on campus	None	Varied	Varied
Space and buildings involved/required access	N/A	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O'Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building Other off-campus sites.	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O'Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building Other off-campus sites
Transition between postures	All off-campus learning experiences shift to remote means only. Faculty should work with students to provide alternate means to complete their experiences if remote is not an option.	In-person experiences must have approval from the Associate Dean for Undergraduate or Graduate Studies, as appropriate.	In-person experiences must have approval from the Associate Dean for Undergraduate or Graduate Studies, as appropriate.

Dietrich School Activity Area Plan: **Meetings, Conferences, and Events** (updated 7/30/20)

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
<p>What is being done?</p> <p>Meetings</p>	<p>How it is being done (IT and document requirements etc.)</p>	<p>Meetings should generally be remote. If there is an identifiable function that cannot be achieved when holding the meeting remotely, in-person meetings may occur but must have prior approval from the Dean’s Office. In-person meetings are limited to no more than 10 people and must adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines. Options must be provided for participants to attend remotely.</p>	<p>Meetings should generally be remote, but in-person meetings are limited to no more than 25 people. Not including classes, gatherings anticipated to have more than 18 participants in person must seek prior approval from the Dean’s Office. In person meetings must adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines. Options must be provided for participants to attend remotely. Visitors from outside of the University community must attend remotely. No food or drink may be served.</p>	<p>Meetings should generally be remote, but in-person meetings are limited to no more than 250 people. Not including classes, gatherings anticipated to have more than 185 participants in person must seek prior approval from the Dean’s Office. In person meetings must adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines. Options must be provided for participants to attend remotely. Visitors from outside of the University community must attend remotely. No food or drink may be served. Signage may be placed in the physical location per Section V of the Standards and Guidelines for Signage.</p>
	<p>Number of people/positions required on campus</p>	<p>Varied, not more than 10 in a single space</p>	<p>Varied, not more than 25 in a single space</p>	<p>Varied, not more than 250 in a single space</p>
	<p>Space and buildings involved/required access</p>	<p>Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O’Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building</p>	<p>Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O’Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building</p>	<p>Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O’Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building</p>

	Transition between postures	Larger gatherings planned under another posture must be limited to a maximum of 10 in-person Participants and must be re-approved by the Dean’s Office.	Larger gatherings planned under another posture must be limited to a maximum of 25 in-person participants.	Larger gatherings planned under another posture must be limited to a maximum of 250 in-person participants.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Events	How it is being done (IT and document requirements etc.)	Events must be conducted remotely.	Events should generally be remote, but in-person events are limited to no more than 25 people. Not including classes, gatherings anticipated to have more than 18 participants in person must seek prior approval from the Dean’s Office. In person events must adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines. Options must be provided for participants to attend remotely. Visitors from outside of the University community must attend remotely. No food or drink may be served.	Events should generally be remote, but in-person events are limited to no more than 250 people. Not including classes, gatherings anticipated to have more than 185 participants in person must seek prior approval from the Dean’s Office. In person events adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines. Options must be provided for participants to attend remotely. Visitors from outside of the University community must attend remotely. Food or drink may be served only if it is provided in pre-packaged form for individual servings. Signage may be placed in the physical location per Section V of the Standards and Guidelines for Signage .
	Number of people/positions required on campus	N/A	Varied, not more than 25 in a single space	Varied, not more than 250 in a single space
	Space and buildings involved/required access	N/A	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O’Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O’Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC

			Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building	Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building
	Transition between postures	Larger gatherings planned under another posture must be offered via remote means only.	Larger gatherings planned under another posture must be limited to a maximum of 25 in-person participants.	Larger gatherings planned under another posture must be limited to a maximum of 250 in-person participants.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Conferences	How it is being done (IT and document requirements etc.)	Conferences must be conducted remotely.	Conferences should generally be remote, but in-person events are limited to no more than 25 people. Not including classes, gatherings anticipated to have more than 18 participants in person must seek prior approval from the Dean's Office. In person events must adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines . Options must be provided for participants to attend remotely. Visitors from outside of the University community must attend remotely. No food or drink may be served.	Conferences should generally be remote, but in-person events are limited to no more than 250 people. Not including classes, gatherings anticipated to have more than 185 participants in person must seek prior approval from the Dean's Office. In person events adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines . Options must be provided for participants to attend remotely. Visitors from outside of the University community must attend remotely. Food or drink may be served only if it is provided in pre-packaged form for individual servings. Signage may be placed in the physical location per Section V of the Standards and Guidelines for Signage .
	Number of people/positions required on campus	N/A	Varied, not more than 25 in a single space	Varied, not more than 250 in a single space
	Space and buildings involved/required access	N/A	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall O'Hara Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music

			NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building	NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building
	Transition between postures	Larger gatherings planned under another posture must be offered via remote means only.	Larger gatherings planned under another posture must be limited to a maximum of 25 in-person participants.	Larger gatherings planned under another posture must be limited to a maximum of 250 in-person participants.

Dietrich School Activity Area Plan: **Research** (*updated 7/30/20*)

All Dietrich School research, whether laboratory based, non-laboratory based, or human subjects research, must follow the [guidance and templates](#) provided by the Office of the Senior Vice Chancellor for Research associated [Research standards and guidelines](#).

Each department, unit, or laboratory conducting research is required to have a detailed Conduct of Research plan in place and approved by the Dean prior to returning to any campus-based research or research involving human subjects. Conduct of Research Plans must include details about how the research operations will change based on the University's [operating posture](#) and following the standards and guidelines included in the Dietrich School's Activity Area Plan and all [University Standards and Guidelines](#).

Dietrich School Activity Area Plan: **Travel** (updated 7/30/20)

As indicated in the University’s [Safe Mobility Standards and Guidelines](#), regardless of the University’s Operational Posture, all Dietrich School community members who travel outside of the local region and adjacent counties should quarantine for some period of time not to exceed fourteen (14) days prior to returning to campus in order to monitor their health for COVID-like symptoms. Quarantine is strongly recommended after traveling to locations with a high number of COVID-19 cases; using airplanes, buses, or trains; visiting crowded places where maintaining 6 feet of distance is difficult, including day trips; staying at hotels, motels, or resorts or with non-household members; frequenting bars, restaurants, or shops; and engaging in travel that involves large in-person meetings or social gatherings.

A Dietrich School community member who is quarantining after travel may consider shortening the quarantine period if two negative tests are submitted to Student Health Service or Employee Health Services and following specified requirements from these services. Tests should be administered no sooner than 3 days after return from travel, with 48 hours between the two tests. Student travelers who live on campus must contact Student Affairs for further instructions regarding their quarantine.

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? University-related business travel to domestic and regional locations	How it is being done (IT and document requirements etc.)	No University-related Travel is permitted to domestic locations, unless an exception is granted. Exceptions must be approved by the Provost; will only be approved in limited circumstances; and only if it is necessary to fulfill a primary job function.	No University-related Travel is permitted to domestic locations, unless an exception is granted. Exceptions must be approved by the Dean; will only be approved in limited circumstances; and only if it is necessary to fulfill a primary job function.	No University-related Travel is permitted to domestic locations, unless an exception is granted. Exceptions must be approved by the Dean; will only be approved in limited circumstances; and only if it is necessary to fulfill a primary job function.
	Number of people/positions required on campus	N/A	N/A	N/A
	Space and buildings involved/required access	N/A	N/A	N/A
	Transition between postures	Travel that was previously approved under a different posture but not yet taken must be canceled unless re-approved by the Provost.	Travel that was previously approved under a different posture but not yet taken must be canceled unless re-approved by the Dean.	Travel that was previously approved under normal operations but not yet taken must be canceled unless approved by the Dean.

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
<p>What is being done?</p> <p>University-related business travel to international locations</p>	How it is being done (IT and document requirements etc.)	No University-related Travel is permitted to international locations, unless an exception is granted. Exceptions must be approved by the Provost; will only be approved in limited circumstances; and only if it is necessary to fulfill a primary job function.	No University-related Travel is permitted to international locations, unless an exception is granted. Exceptions must be approved by the Dean; will only be approved in limited circumstances; and only if it is necessary to fulfill a primary job function.	No University-related Travel is permitted to international locations, unless an exception is granted. Exceptions must be approved by the Dean; will only be approved in limited circumstances; and only if it is necessary to fulfill a primary job function.
	Number of people/positions required on campus	N/A	N/A	N/A
	Space and buildings involved/required access	N/A	N/A	N/A
	Transition between postures	Travel that was previously approved under a different posture but not yet taken must be canceled unless re-approved by the Dean.	Travel that was previously approved under a different posture but not yet taken must be canceled unless re-approved by the Dean.	Travel that was previously approved under a different posture but not yet taken must be canceled unless re-approved by the Dean.
Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
<p>What is being done?</p> <p>Group travel to alternate locations for class-based instructional purposes (e.g. field trips, etc.)</p>	How it is being done (IT and document requirements etc.)	No group travel is permitted. Instruction is remote only.	No group travel is permitted.	No group travel is permitted to alternate locations unless an exception is granted by the Dean. Instruction adheres to Flex@Pitt. Both the mode of travel and in person class meetings in the alternate location adhere to Shared Spaces and Cleaning, Disinfection, Hygiene Guidelines .
	Number of people/positions required on campus	N/A	N/A	Varied numbers of students and faculty visiting alternate locations.
	Space and buildings involved/required access	N/A	N/A	Allegheny Observatory Pymatuning Lab Various other alternate locations
	Transition between postures	Travel that was previously approved under a different posture but not yet taken must be canceled.	Travel that was previously approved under a different posture but not yet taken must be canceled.	Group travel must have approval from the Associate Dean for Undergraduate or Graduate Studies, as appropriate.

Dietrich School Activity Area Plan: **Visitors** (updated 7/30/20)

Regardless of the University’s Operational Posture, all visitors who travel from outside of the local region and adjacent counties should quarantine for some period of time not to exceed fourteen (14) days prior to entering campus facilities in order to monitor their health for COVID-like symptoms. All visitors must adhere to the University’s [Cleaning, Disinfection, Hygiene](#) guidelines, along with any other [standards and guidelines](#) that may apply to their visit.

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
What is being done? Visitors traveling to campus for research purposes from domestic or international locations.	How it is being done (IT and document requirements etc.)	No visitors are permitted to campus locations unless an exception is granted. Exceptions must be approved by the Provost; will only be approved in limited circumstances; and only if it is necessary to support a research function.	No visitors are permitted to campus locations unless an exception is granted. Exceptions must be approved by the Dean; will only be approved in limited circumstances; and only if it is necessary to support a research function.	No visitors are permitted to campus locations unless an exception is granted. Exceptions must be approved by the Dean; will only be approved in limited circumstances; and only if it is necessary to support a research function.
	Number of people/positions required on campus	Varied	Varied	Varied
	Space and buildings involved/required access	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O’Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O’Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building	Allen Hall Alumni Hall Bellefield Hall Cathedral of Learning Chevron Hall Clapp Hall The O’Hara St. Student Ctr. Crawford Hall Eberly Hall Frick Fine Arts GSCC Langley Hall Life Sciences Annex Music NPL OEH Posvar Sennott Square SRCC Stephen Foster Memorial Theatre Thackeray Hall Thaw Hall Allegheny Observatory Pymatuning Lab Parkvale Building
	Transition between postures	Visits that were previously approved under a different posture but have not yet occurred must be canceled unless re-approved by the Provost.	Visits that were previously approved under a different posture but have not yet occurred must be canceled unless re-approved by the Dean.	Visits that were previously approved under normal operations but have not yet occurred must be canceled unless approved by the Dean.

Function/Service		High Risk Posture	Elevated Risk Posture	Guarded Risk Posture
<p>What is being done?</p> <p>Visitors traveling to campus for employee recruiting purposes from domestic or international locations.</p>	<p>How it is being done (IT and document requirements etc.)</p>	<p>No visitors are permitted to campus for recruiting purposes. Recruiting and interview sessions should be done via remote means only.</p>	<p>No visitors are permitted to campus for recruiting purposes. Recruiting and interview sessions should be done via remote means only. Exceptions for finalists to visit the city for decision-making purposes related to an offer must be approved by the Dean.</p>	<p>No visitors are permitted to campus for recruiting purposes. Recruiting and interview sessions should be done via remote means only. Exceptions for finalists to visit the city for decision-making purposes related to an offer must be approved by the Dean.</p>
	<p>Number of people/positions required on campus</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
	<p>Space and buildings involved/required access</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
	<p>Transition between postures</p>	<p>Visits that were previously approved under a different posture but have not yet occurred must be canceled.</p>	<p>Visits that were previously approved under a different posture but have not yet occurred must be canceled unless re-approved by the Dean.</p>	<p>Visits that were previously approved under normal operations but have not yet occurred must be canceled unless approved by the Dean.</p>